



OFFICE OF THE PRINCIPAL
GOVT. DEGREE COLLEGE BISHNAH

No. Bish/Coll/25/

Dated:

EXPRESSION OF INTEREST (EOI)
FOR Re-empanelment OF REPUTED BOOK SELLERS/SUPPLIERS/VENDORS FOR
FINANCIAL YEAR 2025-26 AND 2026-27

The Principal of Govt. Degree College Bishnah invites 'Expression of Interest' for re-empanelment of reputed book publishers / Suppliers / Vendors for the procurement / supply of books to the college for the financial year 2025-26 and 2026-27

The eligibility criteria, terms and condition to be followed by interested parties are as under:

ELIGIBILITY CRITERIA

Proof of the following mentioned supporting documents must be enclosed in support of the eligibility criteria and absence of any of them will render the vendor/supplier's ineligible for re-empanelment:

1. Book Publisher/Supplier/Vendors must be a regular service provider to at least one premium government institute of Jammu & Kashmir UT for Higher Education.
2. Registration of Federation of Publishers' and Booksellers' Association in India (FPBAI).
3. Permanent Account No (PAN) issued by the Income Tax Department.
4. Evidence of Income Tax clearance certificate of least three consecutive years.
5. Book sellers should be sole proprietorship Certificate.

Note: The applicant should read all terms and conditions properly before submitting the application for re-empanelment.

GENERAL TERMS AND CONDITIONS

1. The applications received after the due date and time will not be considered by the college.
2. All the pages of re-empanelment documents are to be signed and stamped by the firm along with the application.
3. The application must be submitted along with CDR of Rs.10,000/-(ten thousand) as security deposit drawn from any Jammu and Kashmir Bank Ltd. in favour of Principal, Govt. Degree College, Bishnah and Security deposit will be returned to the Supplier after the expiry of the re-empanelment period. However, in case unsatisfactory performance during the re-empanelment period, security deposit will be forfeited.
4. The college reserves the right to reject or accept any offer without assigning any reason or cancel or withdraw the notice.



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SPECIALTERMSANDCONDITIONS

You are required to adhere to the below mentioned terms and conditions:

1. **Discount:** The supplier/Vendor is expected to extend a maximum discount on all types of books. In case, the rate of discount varies then the highest discount offered will be applicable to all the eligible book suppliers/vendors. However, if any one disagrees the firm can be withdrawn from the re-empanelment.
2. **Conversion Rates:** The supplier should submit necessary supporting document/s Good Office Committee (GOC) conversion rates for foreign books.
3. **Editions of Books :** Only latest editions shall be supplied.
4. **Order Acknowledge:** The order should be acknowledged within 7 days from the date of order.
5. **Paperback / Hardback:** If paperback edition is not available, then consult library beforehand if you intend to supply hardback editions.
6. **Book Supply Time:** The maximum time limit for supplying Indian books is 15 days and foreign books are 30 days.
7. **Black Listing Vendor:** In case of non-supply of books within the stipulated time for successively three times, the vendor will be removed from the re-empanelment and blacklisted for future supply, unless the vendor communicates the reason for the delay in supply with valid proof.
8. **Order Cancel:** Order would be treated as cancelled, if the books are not supplied or no report as to availability or otherwise is received within this period.
9. **Price Proof:** The supplier shall provide "Publisher's Price Proof / Publisher's Catalogue" along with the supply of books in support of the price not printed on books.
10. **Transportation Charges:** Books must be supplied to the Library with No Transportation charges and No other/extra charges are admissible.
11. **Payment:** The final payment shall be made in Indian Rupees within STIPULATED TIME from date of receipt of the invoice, Through Online Mode in favour of your agency as per your invoice/s. The Final Invoice/s in triplicate shall be submitted along with a Photocopy of your agency's PAN card/GSTdetails/Bank account details for the payment.
12. **Replacement Copy:** In case of books, if any, received in mutilated/torn condition shall be replaced with a fresh copy.
13. **Billing Address:** The bill(s) is/are to be addressed in the name of "Principal, Govt. Degree College Bishnah".



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14. **Arbitration:** In case of any dispute, the same shall be resolved initially by mutual discussion between the parties within a period of 60 days failing which appropriate court at Jammu will have the jurisdiction to adjudicate upon the matter.
15. **Modifications:** The College reserves the right to modify/change/delete/add any further terms and conditions prior to issue of agreement.
16. **Contact:** For any query contact the Principal / College Librarian within working hours (10.00 am to 3.00 pm) or send an e- mail on gdcbishnah@gmail.com/gdc-bishnah@jk.gov.in

All the vendors who accept the above terms and conditions may submit their Expression of Interest (EoI) through ANNEXURE 1 on uniform discount for supply of books in a sealed envelope at mailing address.

Principal

GDC, Bishnah



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Annexure-1

**APPLICATION
FORM**

(re-empanelment of Vendors for supply of Books, Periodicals/Publications for the year 2024-25)

- I. Name of the Firm/Vendor:_____
2. FPBAI Registration NO.:_____
3. Name of the Proprietor:_____
4. Name of the Partner(if any):_____
5. PAN/GST No. of the Firm/Vendor:_____
6. Address:_____
7. Mobile No.:_____ Phone No._____ Email Address:_____
8. Name of the three reputed clients among the institutions of the higher learning like College,
Universities etc. served by the vendor as book supplier during last three years.

- i) _____
- ii) _____
- iii) _____

(Copies of the satisfactory performance certificates from the above-mentioned institutions need to be attached)

9. Security deposit details:
 - a) CDR No. _____
 - b) Dated _____
 - c) Rs _____
 - d) Drawn on _____
10. Bank Details
 - a) Name of the Bank _____
 - b) Branch _____
 - c) Account Number _____
 - d) IFSC Code _____
11. Discount Offered: _____ (Both
in figures and words) **NOTE:** Cutting in writing is not acceptable

Declaration:

I/We do hereby declare that entries made in this application form are correct and true to the best of my/our knowledge and belief. Further, we accept all the terms and conditions of re-empanelment.

Date:....

Seal & Signature of the Firm/Vendor

Enclosures:



Website: www.gdcbishnah.in email: gdc-bishnah@jk.gov.in/gdcbishnah@gmail.com

Ph/Fax.:

Mob: 94192-02845

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